



Consent/Membership Form

It is a requirement of Club SC that all children/young people have a completed and signed consent/membership form. This form should be completed by the parent/guardian of any young person under the age of 16. If any of these details change, it is the responsibility of the parent/guardian to inform Club SC so that we can amend our records accordingly. All information on this form will be kept according to our privacy policy and GDPR requirements.

Full name of young person	
Gender	
Date of birth	
Address (Including Postcode)	
Full name of Parent/Carer	
E-mail of Parent/Carer	
Contact telephone number (s) for parent/carer	
School attended	

MEDICAL INFORMATION

Doctor's Name:	
Doctor's Address:	
Doctor's Tel. No.:	

Does this young person have any health problems, medical conditions or allergies etc. (e.g. asthma, diabetes, epilepsy)? If yes, please give details below:

Do any of these conditions require special medical treatment, including regular medication? If yes, please give details below:

Does this young person have any special dietary requirements? If yes, please give details below:

Swimming Ability (Please circle)

Non Swimmer

Swims 10m

Swims 25m

Swims 50m

Swims 50+

Has this young person received a tetanus injection in the last 5 years? YES / NO

Please give any other information you think may be useful:

We would appreciate alternative contact details (in case of emergency).

Name:	
Relationship to Young Person (e.g. aunt):	
Address:	
Telephone No.:	

Alternative contact consent- please ask your alternative contact to give permission for their details to be used here.

I consent that Club SC may store my contact details for use in an emergency only relating to the child stated on this form. All data is stored in compliance of GDPR regulations, see our privacy notice at the end of this form.

Signed: _____ date: _____

CONSENT FORM FOR USE OF PHOTOGRAPHS/VIDEOS

It is vital for us to gain your consent to take photos/videos of your child/young person and it is important that we are transparent in what we will do with these, how we will store these and how long we are going to keep these for. By ticking the box below, you are agreeing that you are happy with Club SC to take photos/videos of your child/young person and that Club SC will maintain full rights to the use of these images and any reproductions or adaptations of the image for marketing and publicity purposes. This might include (but is not limited to) printed and online publications, press releases, social media and funding applications. All this data will be stored in accordance with the General Data Protection Regulations and will be kept until the child/young person is 18 years old or for six years, dependant on which is later.

This consent form is valid until your child/young person reaches the end of year 11 or for six years and Club SC will not use photographs or videos after this time in new publications. However, those used in marketing materials that are already in the public domain may still remain in circulation after this time.

You can withdraw this consent at any time by emailing or writing to Club SC – sunny.clubsc@gmail.com After consent is withdrawn, photographs and videos will no longer be used after a reasonable period. However, publicity that has already been published will remain in the public domain.

Please tick this box to **give permission** for photographs/videos of this young person to be used Club SC.

CONSENT FORM FOR RIDING SWEGWAYS

Safety Agreement and Terms and Conditions of Swegway use at Club SC

This agreement **MUST** be signed before Club SC will allow a young person to use a hover board/ swegway.

1. I acknowledge that my child's participation riding a hover board/ swegway entails known and unknown risks that could result in physical or emotional injury. Hover Boards / swegways expose participants to the risk of cuts and bruises and injuries to wrists and ankles. More serious injuries are also possible which include paralysis and death.
2. Use of the hover boards/swegways around the internal areas (hallways/bathrooms/seating area) and external places out of bounds is strictly forbidden any such use will result in the young person being excluded from the activity.
3. Club SC will issue safety instructions and equipment (helmets/knee/elbow pads) in relation to the activities and young people must comply with these at all times. Young people will be supervised whilst using the equipment and failure to follow instructions will result in exclusion from the activity.
4. I understand that hover boards/ swegways require a reasonable level of fitness and ability. I warrant that my child does not have (or has had) any medical condition including pregnancy that makes it dangerous to partake in such activities.
5. I understand that Club SC will have no liability for any injury/injuries caused nor damage to or loss of any clothing, equipment, jewellery, watches, electronic devices or any other property of any description.
6. My child's participation in this activity is purely voluntary, and I allow them to participate in spite of the risks and with full knowledge of them.

Please tick this box to **give permission** for this young person to ride swegways Club SC.

General Data Protection Regulations

Personal data collected in this form, will not be passed onto any third parties without your consent. Under the General Data Protection Regulations, you have a right to:

- Be informed about the use of your information
- Request a copy of the personal data we hold about you
- Correct any inaccuracies in relation to your information
- Withdraw your consent at any time so that no future contact is made or no future use of your images are made
- Obtain and use your own photographs or video images for your own purposes but not when this includes images of another individual

Parental Permission

To be signed only by a parent or other adult with parental responsibility.

I give permission for this young person to take part in this organisation and I understand the nature of the activities that will be undertaken. I understand that the group leader and other workers, while taking all reasonable care in looking after this young person, cannot necessarily be held responsible for any loss, damage or injury suffered during, or as a result of, the group's activities.

In an emergency, if I cannot be contacted despite all reasonable attempts to do so, I give permission for my son/daughter to undergo emergency medical/dental treatment including the use of anaesthetics as considered necessary and administered by suitably qualified medical practitioners.

Furthermore, I undertake to inform the group leader as soon as possible of any change in this young person's medical condition where relevant.

Signature of parent/guardian: _____ Date: _____

PRIVACY NOTICE

As Sonning Common's club for young people we are committed to providing the highest quality services. That is why we want to be completely transparent about why we need the personal details we request when you join us and how we will use them.

This Notice is designed to explain how and why information about you will be used by Club SC. The organisation may update this notice at any time and may also notify you in other ways from time to time about the way that we use your personal information.

How will we use information about you?

The organisation collects personal information in order to perform our key services. We are responsible by law for decisions relating to the security and use of your personal data. We will not use your information without your permission for purposes not directly related to the service we provide. It might be necessary to share your information for a purpose not related and without your permission if:

- Your health or safety, or that of others, is at risk
- We need to comply with a legal obligation.

How will your information be kept secure?

In order to ensure that your information is used appropriately and that your privacy is respected, your personal information will be held and used in compliance with the requirements of all applicable legislation. This means that:

- Club SC will take steps to ensure that your information is kept safe and that it is always accurate and up to date
- Only staff who need to do so will access your personal information
- Your personal details will be retained in accordance with our retention schedule (available upon request)
-

What are your rights?

Under the General Data Protection Regulations, you have a right to:

- Be informed about the use of your information
- Request a copy of the personal data we hold about you
- Correct any inaccuracies in relation to your information
- Withdraw your photo/video consent at any time so that no future contact is made or no future use of your images are made
- Obtain and use your own photographs or video images for your own purposes but not when this includes images of another individual

Changing your communication choices

If at any time you wish to change how we communicate with you, or update the information we hold, please do get in touch.

Write to us: +Sonning Common Parish Council

Wood Lane

Sonning Common

Oxon

RG4 9SL

- Email us: sunny.clubsc@gmail.com Call us: 01189723616