

Sonning Common Parish Council

Confidential Minutes of the meeting of the HR Committee meeting held on
Wednesday 7th February 2024 at 12.00pm in the Parish Office

Present: Mr Scannell, Ms Boorman, John Stoves and Mrs Underwood (Deputy Clerk),

F24/014 Apologies for absence were received from Mr Robinson and Ms Diwell

F24/015 Declarations of Interest – Mrs Underwood declared that she knew 2 of the applicants who had applied for the role of Administrator, but it was on a casual basis and did not socialise with any of them.

F24/016 Public Question Time – none present.

F24/017 A discussion and assessment was held in relation to the interviews conducted that morning for the position of Administrator. It was resolved by all to offer the position to Jessica Moss.

F24/018 Confidential matter discussed.

F24/019 Confidential matter discussed.

Meeting closed at 1.16pm

Signed by
Philip Collings
Parish Clerk and RFO