

# Minutes of the Meeting of the Finance Committee

On Wednesday 17<sup>th</sup> July 2024 in the Village Hall, Sonning Common

Members present: Mr Robinson, Mr Rawlins, Mr Howe, Mr Scannell, Ms Boorman,  
Mr Stoves, Mrs Pearman and Mrs Underwood (Deputy Clerk and RFO)

## MINUTES – PART ONE

- F25/018      **Apologies of Absence**  
No apologies were received.
- F25/019      **Declarations of Interest**  
No Declarations of Interest were received.
- F25/020      **Public Question Time**  
No members of the public were present.
- F25/021      **Review of Financial Information as of 30<sup>th</sup> June 2024**  
A review of the income and expenditure up to 30<sup>th</sup> June 2024 was conducted.  
The outstanding income for grass and hedge cutting at Hazel Gardens was queried. It was agreed that a letter of engagement would be sent to the households whose invoices are outstanding before further action is taken.
- F25/022      **Reconciliation of Accounts as of 30<sup>th</sup> June 2024.**  
The accounts were presented and approved by all members.  
Mr Rawlins suggested, and it was agreed that the General Reserve be set a £116,000. Mr Rawlins also queried why the CIL money had not been put into a separate EMR for Memorial Park. Mrs Underwood explained that only the sum of £22k had been supported with paperwork from the MPWG not the £36K put forward at the last meeting and further discussions were needed with Mrs Pearman on this budget.
- F25/023      **Accounts for Payment**  
The Accounts for Payment were presented to members.

Personal Costs			£11,002.88
2025-082	UB3140	Maiden Erleigh Chiltern Edge	£216.00
2025-083	UB3141	R W Butler Garden & Paddock Services	£2,666.40
2025-084	UB3142	R W Butler Garden & Paddock Services	£360.00
2025-085	UB3143	R W Butler Garden & Paddock Services	£2,400.00
2025-086	UB3144	Redlynch Leisure Installations	£12,870.00
		TOTAL:	£29,515.28

F25/024

**Donation Requests**

The committee were asked to consider requests from:

Maiden Erlegh Chiltern Edge to replace the defibrillator that was stolen. After a discussion it was resolved by all members not to approve this request.

Clean Slate to help continue offering counselling services. The members discussed this request, but it was resolved by all not to approve this request this year.

F25/025

A discussion was held on Decision Paper 25.03 concerning a proposal to replace the CCTV around the Village Hall and in the car park. It was resolved by all members and agreed in principle that Reading Consultancy would be awarded the work as long as due diligence was carried out and that evidence of previous work and references were obtained.

**MINUTES – PART TWO**  
**Confidential Session**  
**Not open to the press and public**

F25/026

Confidential matters discussed.

F25/027

Matters for future agendas

Meeting closed at 8.44pm

Signed by the Chair: ..... Date: .....