

# **Sonning Common Parish Council**

Members are summoned to a meeting of the Finance Committee  
**To be held on Wednesday 12<sup>th</sup> June 2024 at 7.00pm in the Village Hall**

Members are reminded that it is their responsibility to declare any interests in items that are to be discussed at the meeting.

## **AGENDA – PART ONE**

- F25/002     **Appointment of Chair**  
To appoint the Chair of the Committee for the 2024/25 financial year.
- F25/003     **Appointment of Deputy Chair**  
To appoint the Deputy Chair of the Committee for the 2024/25 financial year.
- F25/004     **Apologies of Absence**  
To receive and consider for acceptance apologies of absence.
- F25/005     **Declarations of Interest**  
To receive any interests relating to the business to be transacted at the meeting.
- F25/006     **Public Question Time**  
To receive questions and comments from members of the public (limited to 15 minutes in total)
- F25/007     **Review of Financial Information as of 30<sup>th</sup> April and 31<sup>st</sup> May 2024.**  
To review the income and expenditure.
- F25/008     **Reconciliation of Accounts as of 30<sup>th</sup> April and 31<sup>st</sup> May 2024**  
To approve the reconciliation of the accounts.
- F25/009     **Accounts for Payment**  
A detailed schedule of accounts for payment including salary and statutory payments made since the last meeting, will be presented at the meeting and that schedule, as approved, will be incorporated in the ensuing minutes.
- F25/010     **Donation Requests**  
To consider any donation requests received.
- F25/11        To formally approve Carter Electrical quote to install electrical services at Memorial Park

- F25/12 To formally approve the quotation from Gallagher/Hiscox Insurance for the village insurance on a 3 Long Term Agreement.
- F25/13 Guidelines for Grant Funding Applications – to discuss and consider for approval.
- F25/14 Earmarked Reserves – to discuss and consider for approval the allocations made to date.
- F25/15 To review the Internal Auditors Final Report for 2023/2024.

**AGENDA – PART TWO**  
**Confidential Session**  
**Not open to the press or public**

- F25/16 Confidential matter.
- F25/17 Matters for future agendas.

Next meeting - 10<sup>th</sup> July 2024

Signed by: Philip Collings  
Parish Clerk