

# Sonning Common Parish Council

## Minutes of the meeting of the FINANCE COMMITTEE held on Wednesday 17 May 2023 in the Parish Office

Participating: Mr Stoves (Chairman), Ms Boorman, Mr Rawlins, Mr Robinson, and Mr Collings and Mrs Underwood (RFO) and one member of the public – Mr Bidgood.

Prior to opening the agenda Mr Stoves asked that the Committee appoint a Chair and a Vice-Chair. Mr Robinson was elected Chairman and Mr Rawlins Vice-Chairman. Mr Robinson then took the chair.

- F24/001 Apologies for absence: Mrs Pearman, Mr Scannell and Mr Varnham.
- F24/002 Declarations of Interest – none.
- F24/003 Public Question Time. – no questions.
- F24/004 Reconciliation of Year End Accounts at 30 April 2023 - presented and approved.
- F24/005 Review of Financial Information at 30 April 2023 - presented and approved.
- F24/006 Accounts for payment: The following accounts for payment were reviewed and their payment was then authorised. Amounts and details relating to individuals have been concatenated for privacy:

### MAY 2023 FC MEETING DOCKETS LIST

PERSONNEL COSTS			£10,532.52
2024-024	UB2775	Bowak	£85.00
2024-025	UB2776	Bowak	£56.35
2024-026	UB2777	Gallagher Insurance	£10,329.95
2024-027	UB2778	Kidmore End Hall	£60.00
2024-028	UB2779	Maiden Erlegh Chiltern Edge	£250.00
2024-029	UB2780	Printerland	£868.32
2024-030	UB2781	M B Window Cleaning	£160.00
2024-031	UB2782	R W Butler Garden & Paddock Services	£2,666.40
2024-032	UB2783	R W Butler Garden & Paddock Services	£2,400.00
2024-033	UB2784	R W Butler Garden & Paddock Services	£3,384.00
2024-034	UB2785	Reading FC Community Trust	£100.00
2024-035	UB2786	Rialtas	£2,037.47
2024-036	UB2787	Sonning Common WI	£50.00
		Total:	£32,980.01

- F24/007 Policy for CIL – It was resolved that in future the budget will highlight proposed CIL/EMR spending included in it (or that arises later in the year) so that the Finance Committee can decide whether or not to approve items prior to commitment to spend. CIL/EMR monies should only be spent with the prior explicit approval of the Finance Committee.
- F24/008 Budget 2023/24 – agreed.
- F24/009 To consider donation requests -none approved.
- F24/010 Matters for future agendas. Review the recommendations made in the Interim Internal Audit Report prior to full audit on 8 June - deferred.

Meeting closed at 20.15. Next meeting 14 June 2023.

Chairman: .....

Dated: .....