

# Members are summoned to the Meeting of Sonning Common Parish Council

On Monday 17 October 2022 at **20.00** hrs in the Village Hall Wood Lane Sonning Common.  
Public and Press are welcome to attend.

## **AGENDA**

- 23/050 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 23/051 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 23/052 To receive Chairpersons' comments on and to approve the minutes of the following meetings:
  - 052.01 Planning Committee held on 3 October.
  - 052.02 Parish Council held on 21 September.
  - 052.03 Finance Committee held on 14 September – Minute only.
- 23/053 County Councillor's Report.
- 23/054 District Councillor's Report – as circulated.
- 23/055 Parish Clerk's Report – attached Appendix A.
- 23/056 SC Youth Club update.
- 23/057 To receive an update from the Village Centre Working Party.
- 23/058 To consider Cycleway Working Party Terms of reference.
- 23/059 To consider a resolution to sign up to the civility and respect pledge which requires Council to agree to the following:

### **Statement**

Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Our council has put in place a training programme for councillors and staff.

Our council has signed up to Code of Conduct for councillors.

Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.

Our council will commit to seeking professional help in the early stages should civility and respect issues arise.

Our council will commit to calling out bullying and harassment if and when it happens.

Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme.

Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate

- 23/060 Matters for future agendas.

Next meeting: 14 November 2022

Signed by Philip Collings - Parish Clerk

## Appendix A

### SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 17 October 2022

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

### Key items in bold.

<b>Summary</b>	<b>Status</b>
A Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme.	OPEN
A Transfer of Kidmore End Memorial Hall to SCPC. SCPC now a Trustee	OPEN
A Work starting on budget for 2023/24	OPEN
A Village Hall repairs still ongoing.	OPEN
B Numerous grant applications being progressed.	OPEN
B Memorial Park –formal handover from S&P awaited.	OPEN
B Allotments. No vacant plots. Four on waitlist.	OPEN
B Register of Interests – Individuals must maintain own information. <b>Members asked to review before year end.</b>	OPEN
C Parish Office taking on the ongoing management of Memorial Park.	OPEN
C Document standards. Work being done to standardise and index properly as part of developing an operational manual.	OPEN
D 33/35 Peppard Road – still no progress.	OPEN

Signed by  
Philip Collings  
Parish Clerk