

Members are summoned to the Meeting of
Sonning Common Parish Council

On Monday 20 June 2022 at **20.00** hrs in the Village Hall Wood Lane Sonning Common. Public and Press are welcome to attend.

AGENDA

- 23/011 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 23/012 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 23/013 Inspired Villages will have up to 10 minutes to present their draft Construction and Traffic Management Plan and answer any questions.
- 23/014 Mr Bidgood will update the council on the status of 20 mph proposals.
- 23/015 To receive Chairpersons' comments on and approve the minutes of the following meetings:
 - 015.01 Planning Committee held on 16 May 2022.
 - 015.02 Parish Council and AMPC meeting held on 16 May 2022.
 - 015.03 Finance Committee held on 11May 2022.
- 23/016 County Councillor's Report.
- 23/017 District Councillor's Report.
- 23/018 Parish Clerk's Report – Appendix A attached.
- 23/019 SC Youth Club update – circulated.
- 23/020 To approve each of: current Risk Management Scheme 2022-2023**, Asset Register, Code of Conduct and statutory Balance sheet. To note increase of annual Insurance Premium from the £3,468 budgeted to £7,425.09 as now invoiced which includes Memorial Park.
- 23/021 To consider a recommendation from the Charities Commission that the Parish Council, to be represented by the Parish Clerk, should become a Trustee of Kidmore End Memorial Hall.
- 23/022 Ms Boorman to present Decision Paper 22.005 - Memorial Park next steps.
- 23/023 Matters for future agendas.

Next meeting: 18 July 2022.

Signed by

Philip Collings - Parish Clerk

** Excludes risks from Memorial Park

Appendix A

SONNING COMMON PARISH COUNCIL Parish Clerk's Report to the meeting on 20 June 2022

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

Key items in bold.

Summary	Status
A Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme.	OPEN
A Transfer of Kidmore End Memorial Hall to SCPC. Hoping to formalise soon and bring to Council.	OPEN
B Jubilee celebration planning – office supporting set up and operation of committee to plan events.	CLOSED
B Numerous grant applications being progressed.	OPEN
B Memorial Park –formal handover delayed.	OPEN
B Village Centre & Environment Committee being supported.	CLOSED
B Parks & Recreation Committee being supported.	CLOSED
B Allotments. One vacant plot being offered - one on waitlist.	OPEN
B Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20.	OPEN
C Parish Office planning the post-opening management of Memorial Park.	OPEN
C Document standards. Work being done to standardise and index properly as part of developing an operational manual.	OPEN
D 33/35 Peppard Road – still no progress.	OPEN

Signed by
Philip Collings
Parish Clerk