

Members are summoned to the Meeting of
Sonning Common Parish Council

On Monday 18 July 2022 at **20.00** hrs in the Village Hall Wood Lane Sonning Common. Public and Press are welcome to attend.

AGENDA

- 23/024 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 23/025 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 23/026 Co-option – to consider the application from Mr R James to become a member of the council.
- 23/027 To receive Chairpersons' comments on and to approve the minutes of the following meetings:
 - 027.01 Planning Committee held on 6 June and 4 July 2022.
 - 027.02 Parish Council held on 20 June 2022.
 - 027.03 Finance Committee held on 15 June 2022.
- 23/028 County Councillor's Report.
- 23/029 District Councillor's Report.
- 23/030 Parish Clerk's Report – Appendix A attached.
- 23/031 SC Youth Club update – circulated.
- 23/032 To receive an update from the Village Centre Working Party.
- 23/033 To approve the Annual Governance and Accountability Return (AGAR).
- 23/034 To be briefed on activities around the opening of Memorial Park.
- 23/035 To agree process for recruitment of a new Deputy Clerk.
- 23/036 To consider a request from Airband to present their plan to the council.
- 23/037 Matters for future agendas.

Next meeting: 19 September 2022.

Signed by

Philip Collings - Parish Clerk

Appendix A

SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 18 July 2022

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

Key items in bold.

Summary

Status

- A Freedom of Information Act 2008.
Work continuing to ensure full compliance with publications scheme. OPEN
- A Transfer of Kidmore End Memorial Hall to SCPC. SCPC now trustee. CLOSED
- B Grant applications being progressed. OPEN
- B Memorial Park – formal handover and opening under way. OPEN
- B Allotments. No vacant plots. OPEN
- B Register of Interests – Individuals must maintain own information.
Up to date as of 16/09/20. OPEN
- C Impending departure of Becky Jenkins will reduce our capacity and capability. Recruitment urgent. OPEN**
- C Parish Office planning the ongoing management of Memorial Park. OPEN
- C Document standards. Work being done to standardise and index properly
as part of developing an operational manual. OPEN
- D 33/35 Peppard Road – still no progress. OPEN

Signed by
Philip Collings
Parish Clerk