

Members are summoned to the Meeting of
Sonning Common Parish Council

On Monday 14 February 2022 at **20.00** hrs in the Village Hall Wood Lane Sonning Common. Public and Press are welcome to attend.

AGENDA

- 22/127 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 22/128 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 22/129 Co-option of a new member - to hear from Mr B Robinson and if co-opted to invite him to join the meeting.
- 22/130 To receive Chairpersons' comments on and approve the minutes of the following meetings:
 - 130.01 Planning Committee held on 17 January 2022.
 - 130.02 Parish Council meeting held on 17 January 2022.
 - 130.03 Finance Committee held on 12 January 2022.
 - 130.04 Village Centre & Environment Committee 24 January 2022.
- 22/131 County Councillor's Report.
- 22/132 District Councillor's Report.
- 22/133 Parish Clerk's Report – Appendix A attached plus Memorial Park status update.
- 22/134 SC Youth Club update - circulated.
- 22/135 To review and adopt updated Financial Regulations - circulated.
- 22/136 To consider reducing frequency of Planning Committee meetings to once per month. If approved, to consider starting council meetings at 19.15 so that all meetings have the same start time.
- 22/137 To assign responsibility for the Community Emergency Plan – current version circulated.
- 22/138 To confirm for insurance purposes that the Village Gardeners are part of the Council with the Council accepting full responsibility for all their actions and duties with members to carry out appropriate risk assessments.
- 22/139 Matters for future agendas.

Next meeting: Monday 14 March 2022 at 20.00.

Signed by

Philip Collings - Parish Clerk

Appendix A

SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 14 February 2022

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

Key items in bold.

Summary	Status
A Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme.	OPEN
A Transfer of Kidmore End Memorial Hall to SCPC. Hope to formalise soon and bring to Council.	OPEN
B Jubilee celebration planning – office supporting set up and operation of committee to plan events.	OPEN
B Numerous grant applications being progressed.	OPEN
B Memorial Park –formal handover delayed.	OPEN
B Village Centre & Environment Committee being supported.	OPEN
B Parks & Recreation Committee being supported.	OPEN
B Allotments. One vacant plot being offered - one on waitlist.	OPEN
B Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20 .	OPEN
C Parish Office planning the post-opening management of Memorial Park.	OPEN
C Document standards. Work being done to standardise and index properly as part of developing an operational manual.	OPEN
D 33/35 Peppard Road – still no progress.	OPEN

Signed by
Philip Collings
Parish Clerk