

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held using Zoom on Wednesday 14 April 2021.

Participating: Mr Stoves (Chairman), Mr Cann, Mrs Lewis, Mr Rawlins and Mr Collings (RFO)

F22/001 Apologies for absence - none.

F22/002 Declarations of Interest - none.

F22/003 Public Question Time – none present.

F22/004 Reconciliation of Accounts as at 31 March 2021 UTB - presented and approved others to follow with year-end papers.

F22/005 Review of Year End Financial Information FY 20/21 - presented and approved.

F22/006 Accounts for payment: The following accounts for payment were reviewed and their payment was then authorised. Amounts and details relating to individuals have been concatenated for privacy:

April 2021 FC MEETING DOCKETS LIST

| | | PERSONNEL COSTS | |
|----------|--------|------------------------|-----------|
| 2022-001 | UB1988 | Clifton Ingram | 9,996.00 |
| 2022-002 | UB1989 | H Coyne | 2,520.00 |
| 2022-003 | UB1990 | Hobs Repro | 48.75 |
| 2022-004 | UB1991 | Parish Council Website | 1,752.00 |
| 2022-005 | UB1992 | Peppard Bldg Supp | 110.00 |
| | | Total payments | 156.00 |
| | | | 12,014.00 |

F22/007 Meeting reviewed the proposed new grass cutting contract and resolved to authorise proceeding for a three-to-four-month trial period before confirming the contract.

F22/008 Progress with Internal Audit recommendations was reviewed, and it was noted that a Finance Assistant has been engaged.

F22/009 Memorial Park budgetary impact on future years and Mr Rawlins' comparison of large village budgets – both were noted.

F22/010 Governance matters in respect of NDP/MHF negotiations – it was resolved that a professionally qualified representative should be appointed at a cost of noy more than £2,500.

F22/011 Setting Quarterly Review dates to end 2021/22 FY – item deferred.

F22/012 Matters for future agendas – the year end.

Meeting closed at 19.15. Next Meeting: Wednesday 12 May 2021

Chairman:..... Dated: