

Members are summoned to the Meeting of  
**Sonning Common Parish Council**

On Monday 15 November 2021 at 20.00 hrs in the Village Hall Wood Lane  
Sonning Common. Public and Press are welcome to attend.

**AGENDA**

- 22/090 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 22/091 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 22/092 NDP – to ratify the draft of the revised NDP – Mr Fort will propose.
- 22/093 To approve Minutes of previous meetings:
  - 093.01 Planning Committee held on 18 October 2021.
  - 093.02 Parish Council meeting held on 18 October 2021.
  - 093.03 Parks & Recreation Committee held on 8 November 2021.
  - 093.04 Village Centre & Environment Committee held on 20 September 2021.
  - 093.05 Finance Committee held on 10 November 2021 – if available.
- 22/094 County Councillor’s Report.
- 22/095 District Councillor’s Report.
- 22/096 Parish Clerk’s Report – Appendix A attached.
- 22/097 Parks & Recreation Committee. – recommendations to Council arising from the PRC meeting on Monday 8 November for discussion and/or endorsement. It is recommended that:
  - 097.01 Council approve letting the contract for the new Play Area to Kompan to which the grant provider, Tarmac, has agreed.
  - 097.02 Council approve seeking a capital grant to provide Memorial Park with a suite of outdoor gym equipment.
  - 097.03 Council approve a proposal from Mr Rawlins and Mrs Varnes for the additional landscaping of Memorial Park. It is based on the SODC-approved landscaping scheme for the park with some amendments. Members decided to recommend the adoption of the proposed scheme minus a hedgerow along the eastern boundary of the park. Members recommend planting the eastern boundary with trees only this year and reviewing the landscaping of the area in spring 2022.
- 22/098 Village Centre and Environment Committee – report from last meeting.
- 22/099 Budget preparation update.
- 22/100 Decision paper 2022.07 - proposal from Mr Cann regarding plan to celebrate HM The Queen’s Platinum Jubilee in June 2022.
- 22/101 Village Christmas Tree and other seasonal matters. To agree to purchase a tree.
- 22/102 Matters for future agendas.

Next meeting: Monday 20 December 2021 at 20.00.

Signed by

Philip Collings - Parish Clerk

Appendix A  
SONNING COMMON PARISH COUNCIL  
Parish Clerk's Report to the meeting on 15 November 2021

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

**Key items in bold.**

<b>Summary</b>	<b>Status</b>
A Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme.	OPEN
A Transfer of Kidmore End Memorial Hall to SCPC. Hope to formalise soon and bring to Council.	OPEN
A Work started on budget for 2022/23	OPEN
B Jubilee celebration planning – office supporting set up and operation of committee to plan events.	OPEN
B Neighbourhood Plan update nearing conclusion.	OPEN
B Numerous grant applications being progressed.	OPEN
B Memorial Park – nearing formal handover.	OPEN
B Village Centre & Environment Committee being supported.	OPEN
B Parks & Recreation Committee being supported.	OPEN
B Allotments. Two vacant plots being offered - one on waitlist.	OPEN
B Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20.	OPEN
<b>C We in the Parish Office are struggling because it has not yet been considered and determined by the council as a whole what is to be the scope, scale and direction of what we have to manage on Memorial Park.</b>	<b>NEW</b>
C Document standards. Work being done to standardise and index properly as part of developing an operational manual.	OPEN
D 33/35 Peppard Road – still no progress.	OPEN

Signed by  
Philip Collings  
Parish Clerk