

Members are summoned to the Meeting of Sonning Common Parish Council

On Monday 15 March 2021 at 20.00 hrs by video conference. Due to the regulations regarding the Covid-19 outbreak this meeting will be conducted via Zoom video conference. Further information on any agenda item is available from Sonning Common Parish Council. All Council meetings are open to the public and Press. Please contact the Parish Office on 0118 972 3616 if you wish to participate in this meeting.

AGENDA

- 21/245 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 21/246 Public Question Time.
- 21/247 Minutes of previous meetings:
 - 247.01 Finance Committee on 10 February 2021.
 - 247.02 Planning Committees on 1 and 15 February and 1 March 2021.
 - 247.03 Parish Council meeting on 15 February 2021.
- 21/248 County Councillor's Report – circulated by email.
- 21/249 District Councillor's Report – circulated by email.
- 21/250 Parish Clerk's Report – see Appendix A.
- 21/251 Village Centre Working Party (VCWP) – update from Mr Howe.
- 21/252 Environment Working Party – update from Mr Stoves.
- 21/253 Plastic Free Communities WP – update from Ms Boorman
- 21/254 Memorial Hall Field plans update from MHFWP.
- 21/255 NDP II preparation and Inspired Villages appeal - update from Mr Fort.
- 21/256 Contract for MHF works – proposal to approve signing the Sport & Play contract that has been reviewed by Mr Cann and Mr Rawlins.
- 21/257 Managing our facilities in the future – Mr Cann will initiate a discussion on how best to organise to do this most effectively.
- 21/258 Planning for the co-option process.
- 21/259 Matters for future agendas.

Next meeting: **Monday 19 April 2021** at 20.00.

Signed by
Philip Collings – Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 15 March 2021

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

Key items in bold.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – Tree work looking necessary in autumn.	Clerk	Clerk	OPEN
C	33/35 Peppard Road – still no progress.	Clerk	Clerk	OPEN
A	Transfer of Kidmore End Memorial Hall to SCPC. Still hoping to formalise soon and bring to Council.	Clerk	Clerk	OPEN
B	Third Bridge – supporting activity to keep in public eye.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk-RV	Deputy Clerk-RV	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
B	MHF Working party – office supporting this long-term activity which is now moving rapidly.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. No vacant plots – Two on waitlist.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20.	12/46	Cllrs.	OPEN
C	COVID-19. Both halls bookings on hold in lockdown.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Policy being followed through – new email addresses rolled out to most.	Clerk	Deputy Clerk - BJ	OPEN
D	Co-option process under way.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN

Signed by
Philip Collings
Parish Clerk