

# Members are summoned to the Meeting of Sonning Common Parish Council

**On Monday 15 February 2021 at 20.00 hrs** by video conference. Due to the regulations regarding the Covid-19 outbreak this meeting will be conducted via Zoom video conference. Further information on any agenda item is available from Sonning Common Parish Council. All Council meetings are open to the public and Press. Please contact the Parish Office on 0118 972 3616 if you wish to participate in this meeting.

## AGENDA

- 21/231 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
  - 21/232 Public Question Time.
  - 21/233 Minutes of previous meetings:
    - 233.01 Finance Committee on 13 January 2021.
    - 233.02 Planning Committees on 7 December 2020 and 18 January 2021.
    - 233.03 Parish Council meeting on 18 January 2021.
  - 21/234 County Councillor's Report – circulated by email.
  - 21/235 District Councillor's Report – circulated by email.
  - 21/236 Parish Clerk's Report – see Appendix A.
  - 21/237 Village Centre Working Party (VCWP) – update from Mr Howe.
  - 21/238 Environment Working Party – update from Mr Stoves.
  - 21/239 Plastic Free Communities WP – update from Ms Boorman
  - 21/240 Memorial Hall Field plans update from MHFWP.
  - 21/241 NDP II preparation - update from Mr Fort.
  - 21/242 Mr Fort will brief the meeting on the implications of the expected Inspired Villages appeal against refusal of planning permission.
  - 21/243 Review of responses to vacancy advertisement for potential co-optees.
  - 21/244 Matters for future agendas.
- Next meeting: **Monday 15 March 2021** at 19.45.

Signed by  
Philip Collings – Parish Clerk

Appendix A  
SONNING COMMON PARISH COUNCIL  
Parish Clerk's Report to the meeting on 15 February 2021.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

**Key items in bold.**

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – Tree work looking necessary in autumn.	Clerk	Clerk	OPEN
C	33/35 Peppard Road – still no progress.	Clerk	Clerk	OPEN
A	Transfer of Kidmore End Memorial Hall to SCPC. Still hoping to formalise soon and bring to Council.	Clerk	Clerk	OPEN
B	Third Bridge – supporting activity to keep in public eye.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk-RV	Deputy Clerk-RV	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
B	MHF Working party – office supporting this long-term activity which is now moving rapidly.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. No vacant plots – 3 on waitlist.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20.	12/46	Cllrs.	OPEN
B	Budget preparation complete and Precept agreed	Clerk	Clerk	CLOSED
C	COVID-19. Both halls bookings on hold in lockdown.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Policy being followed through – new email addresses rolled out to most.	Clerk	Deputy Clerk - BJ	OPEN
<b>D</b>	<b>Co-option process under way.</b>	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN

Signed by  
Philip Collings  
Parish Clerk