

Members are summoned to the Meeting of
Sonning Common Parish Council

On Monday 20 December 2021 at **19.15** hrs in the Village Hall Wood Lane
Sonning Common. Public and Press are welcome to attend.

AGENDA

- 22/103 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 22/104 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total.
- 22/105 To approve and receive Chairpersons' comments on the minutes of these meetings:
 - 105.01 Planning Committee held on 15 November and 6 December 2021.
 - 105.02 Parish Council meeting held on 15 November 2021.
 - 105.03 Parks & Recreation Committee on 13 December 2021.
 - 105.04 Village Centre & Environment Committee held on 22 November 2021.
 - 105.05 Finance Committee held on 10 November 2021.
- 22/106 County Councillor's Report.
- 22/107 District Councillor's Report.
- 22/108 Parish Clerk's Report – Appendix A attached.
- 22/109 Meeting dates for 2022/23 – to approve or amend dates as in Appendix B.
- 22/110 SCPC Logo – if available Mr Bidgood to present for discussion/approval.
- 22/111 To nominate a member to replace Mr Fort on the Scout Hut Management Committee.
- 22/112 To discuss SCPC response to the latest development in the Inspired Villages situation.
- 22/113 To review the draft budget for 2022/23 and years thereafter and guide preparation of the Precept for 2022/23.
- 22/114 Matters for future agendas.
- 22/115 Staff matters – item excluding Press and Public.

Next meeting: Monday 17 January 2022 at 20.00.

Signed by

Philip Collings - Parish Clerk

Appendix A

SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 15 November 2021

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.
- D. Information.

Key items in bold.

| Summary | Status |
|--|---------------|
| A Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. | OPEN |
| A Transfer of Kidmore End Memorial Hall to SCPC. Hope to formalise soon and bring to Council. | OPEN |
| A Work continues on budget for 2022/23 | OPEN |
| B Jubilee celebration planning – office supporting set up and operation of committee to plan events. | OPEN |
| B Neighbourhood Plan update concluded. | OPEN |
| B Numerous grant applications being progressed. | OPEN |
| B Memorial Park – nearing formal handover. | OPEN |
| B Village Centre & Environment Committee being supported. | OPEN |
| B Parks & Recreation Committee being supported. | OPEN |
| B Allotments. Two vacant plots being offered - one on waitlist. | OPEN |
| B Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20. | OPEN |
| C Parish Office has been struggling because it has not yet been considered and determined by the council as a whole what is to be the scope, scale and direction of what we have to manage on Memorial Park. | OPEN |
| C Document standards. Work being done to standardise and index properly as part of developing an operational manual. | OPEN |
| D 33/35 Peppard Road – still no progress. | OPEN |

Signed by
Philip Collings
Parish Clerk

Appendix B
SONNING COMMON PARISH COUNCIL
MEETINGS DATES FOR 2022 - NOT ACCESSIBLE

| 2022 | PARISH COUNCIL | PLANNING | FINANCE | PARKS & REC- REATION | CENTRE & ENVIRON- MENT |
|-------------|--------------------------|------------------------|---------------------------|---------------------------------|-----------------------------------|
| | Mondays @ 20.00 | Mondays @ 19.15 | Wednesdays @ 19.15 | Mondays @19.15 | Mondays @19.15 |
| JAN | 17 | 4 17 | 12 | 10 | 24 |
| FEB | 14 | 14 28 | 9 | 7 | N/A |
| MAR | 14 | 14 28 | 9 and 30 - Year End | 7 | 21 |
| APR | 11 | 11 25 | 13 | 4 | N/A |
| MAY | 16 = AMPC* 23 = APM** | 3 Tue 16 - at 18.30 | 11 | 9 | 25 WED |
| JUN | 20 | 6 20 | 15 | 13 | N/A |
| JUL | 18 | 4 18 | 13 | 11 | 25 |
| AUG | - | 1 15 | 10 | 8 | N/A |
| SEP | 19 | 5 19 | 14 | 12 | 26 |
| OCT | 17 | 3 17 | 12 | 10 | N/A |
| NOV | 14 | 14 21 | 9 | 7 | 28 |
| DEC | 12 | 12 19 | 14 | 7 | N/A |
| JAN 2023 | 16 | 16 23 | 11 | 9 | 23 |

* = Annual Meeting of the Parish Council. Statutory business followed by normal agenda – starts at 19.30

** = Annual Parish Meeting of Electors called by the Chairman – starts at 19.30.

N.B. Planning Committee meetings may start at 19.00, if a long agenda

Approved: Minute