

Members are summoned to the Meeting of Sonning Common Parish Council

On Monday 21 September at 19.00 hrs by video conference. Due to the regulations regarding the Covid-19 outbreak this meeting will be conducted via Zoom video conference. Further information on any agenda item is available from Sonning Common Parish Council. All Council meetings are open to the public and Press. Please contact the Parish Office on 0118 972 3616 if you wish to participate in this meeting.

AGENDA

- 21/147 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 21/148 Public Question Time.
- 21/149 Minutes of previous meetings:
 - 149.01 Finance Committee held on 8 August & 9 September 2020.
 - 149.02 Planning Committees held on 3 and 17 August and 7 and 20 September 2020.
 - 149.03 Parish Council meeting held on 20 July and Extra Meeting on 27 August 2020.
- 21/150 County Councillor's Report.
- 21/151 District Councillor's Report.
- 21/152 Parish Clerk's Report - Appendix A attached.
- 21/153 Memorial Hall Field Working Party (MHFWP) update by email from Mrs Pearman.
- 21/154 Village Centre Working Party (VCWP) – update from Mr Howe.
- 21/155 Environment Working Party – update from Mr Stoves.
- 21/156 NDP II preparation – update from Mr Fort.
- 21/157 Plastic Free Communities WP – update from Ms Boorman
- 21/158 Website modernisation - Mr Shanagher will propose taking the enhanced offering from existing provider.
- 21/159 Data Protection Policy – to consider adopting the current NALC Data Protection Policy as circulated.
- 21/160 Data Retention Policy – to consider adopting the current NALC Data Retention Policy as circulated.
- 21/161 GDPR – Mr Cann will propose that, to comply, all members should be given and use an SCPC email address and facility.
- 21/141 Matters for future agendas. Update Standing Orders and Financial Regulations to latest standard; Salaries review; Budget planning.

Next meeting: Monday 19 October 2020 at 20.00.



Philip Collings – Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 21 September 2020.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.

Key items in bold.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – Banking complete. Fencing of back pond still to be done.	Clerk	Clerk	OPEN
C	33/35 Peppard Road – still no progress.	Clerk	Clerk	OPEN
A	Transfer of Kidmore End Memorial Hall to SCPC. Planning under way to formalise soon.	Clerk	Clerk	OPEN
B	Third Bridge – supporting activity to keep in public eye.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk-RV	Deputy Clerk-RV	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
B	MHF Working party – office supporting this long-term activity.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. No vacant plots – 5 on waitlist.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information. Up to date as of 16/09/20.	12/46	Cllrs.	OPEN
B	Village Hall – work to create additional office space almost complete. Hall painted with front door to follow.	Clerk	Clerk	OPEN
C	COVID-19 has created a huge amount of compliance work for play areas and halls but being coped with. Both halls now getting bookings.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Policy to be agreed and approved.	Clerk	Deputy Clerk - BJ	OPEN



Philip Collings
Parish Clerk