

Members are summoned to the Meeting of Sonning Common Parish Council

On Monday 15 June at 20.00 hrs by video conference. Due to the regulations regarding the Covid-19 outbreak this meeting will be conducted via Zoom video conference. Further information on any agenda item is available from Sonning Common Parish Council. All Council meetings are open to the public and Press. Please contact the Parish Office on 0118 972 3616 if you wish to participate in this meeting.

AGENDA

- 21/109 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 21/110 Public Question Time.
- 21/111 Police Matters:
- 21/112 Minutes of previous meetings:
 - 112.01 Finance Committee held on 6 May and 3 June 2020.
 - 112.02 Planning Committee held on 20 May 2020.
 - 112.03 Parish Council meeting held on 18 May 2020.
- 21/113 County Councillor's Report.
- 21/114 District Councillor's Report.
- 21/115 Parish Clerk's Report - Appendix A attached.
- 20/116 Memorial Hall Field Working Party (MHFWP) update to be provided by Mrs Pearman.
- 20/117 Village Centre Working Party (VCWP) – update from Mr Howe.
- 20/118 Environment Working Party – update from Mr Stoves.
- 20/119 NDP II preparation – update from WP.
- 20/120 Plastic Free Communities WP – update from Ms Boorman
- 21/121 Website modernisation – update from Mr Shanagher.
- 21/122 Parish Office works – meeting will be asked to agree a budget of up to £4.5K to enable alterations to the hall to provide better office space and storage.
- 21/123 Review COVID19 situation as it affects SCPC.
- 21/124 Matters for future agendas.

Next meeting: Monday 20 July 2020 at 20.00.



Philip Collings – Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 15 June 2020.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.

Key items in bold.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – EWP has approved works now due to start this week. Fencing of back pond still to be done.	Clerk	Clerk	OPEN
C	33/35 Peppard Road – still no progress.	Clerk	Clerk	OPEN
A	Implementing Asset Register feature in our Alpha accounting system.	Clerk/BJ	Clerk/BJ	OPEN
A	Transfer of Kidmore End Memorial Hall to SCPC. Planning still under way to formalise.	Clerk	Clerk	OPEN
B	Work under way to publicise vacancy on council and identify potential co-optees.	Clerk	Clerk	OPEN
B	Third Bridge – supporting activity to keep in public eye.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk-RV	Deputy Clerk-RV	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk -BJ	Deputy Clerk -BJ	OPEN
B	MHF Working party – office supporting this long-term activity. New water supply to KEMH complete.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. No vacant plots.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Village Hall – plans being made to create additional office space.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Effect and implications being worked on and on and on.	Clerk	Deputy Clerk -BJ	OPEN



Philip Collings
Parish Clerk