

Members are summoned to the meeting of
Sonning Common Parish Council

On Monday 16 October 2017 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 18/076 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 18/077 Public Question Time under Section 30 of Standing Orders.
- 18/078 Police Report.
- 18/079 To approve the Minutes of previous meetings:
079.01 Finance Committee held on 4 October 2017.
079.02 Planning Committee held on 4 September and 2 October 2017.
079.03 Parish Council meeting held on 18 September 2017.
- 18/080 To receive the County Councillor's Report.
- 18/081 To receive the District Councillor's Report.
- 18/082 To receive the Parish Clerk's Report - Appendix A attached.
- 18/083 Memorial Hall Field Working Party (MHFWP) update – verbal update from the Parish Clerk.
- 18/084 Village Centre Working Party (VCWP) – report from Mr Howe.
- 18/085 Neighbourhood Plan updating. To consider the organisation and management of the Working Party to take this work forward.
- 18/086 Environment Working Party. Mr Rust to update on any issues prior to inaugural meeting
- 18/087 Club SC. After extensive discussions ClubSC has agreed that its activities should, if agreed, henceforth be administered and funded (as now) by the Parish Council under the supervision of a small Working Party including the Youth Leaders. Paper to be circulated.
- 18/088 Audit matters:
088.01 To certify approval and acceptance of the BDO certification of the 2016/17 Annual Return (circulated on 12.09.2017).
088.02. To re-appoint Arrow Accounting as Internal Auditor for the 2017/18 Financial Year.
- 18/089 Play areas works. To consider proposals to renew worn out surfaces in our play areas.
- 18/090 Bench installation proposal. Mr Kedge will propose that the Parish Council purchase and install a two-seater bench (similar to the one to be installed in Lea Road) in a suitable position along Crowsley Way - estimated cost £600 plus installation cost.
- 18/091 Matters for future agendas.

Next meeting: Monday 20 November 2017 at 20.00.



Philip Collings

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 16 October 2017

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. Still seeking action from OCC Highways.	Clerk	Clerk	OPEN
A	Skate park fire and damage. TVP still investigating. Repairs complete.	Clerk	Clerk	OPEN
A	Electricity poles in Wood Lane. No plans now.	Clerk	Clerk	CLOSED
A	B481 speed limit. OCC have been asked for a formal costing for making a change.	Clerk	Clerk	OPEN
A	New noticeboard for Crowsley Way installed.	Clerk	Clerk	CLOSED
A	Plaque being sourced for Widmore Pond to recognise the Brownjohn's. To be agreed with the Environment WP.	Clerk	Clerk	OPEN
A	Play areas resurfacing quotes in progress.	Clerk	Clerk	OPEN
B	ClubSC transfer being planned.	Clerk	Clerk	OPEN
B	Preparing to resource Neighbourhood Plan update.	Clerk	Clerk	OPEN
B	MHF Working party – office supporting this long term activity. VAT expertise obtained and planned for.	17/079	Deputy Clerk	OPEN
B	Woodland purchase completed.	Clerk	Clerk	CLOSED
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported	Clerk	Clerk	OPEN
B	Allotments. One half-plot vacant.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
C	Website – looking at plan to improve.	Clerk	Clerk	OPEN
C	Village Hall awaiting completion of legal formalities and scoping work resulting from transfer.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk