

Members are summoned to the meeting of  
**Sonning Common Parish Council**

On Monday 24 April 2017 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

**AGENDA**

- 18/001 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 18/002 Public Question Time under Section 30 of Standing Orders.
- 18/003 Police Report items.
- 18/004 To approve the Minutes of previous meetings:  
004.01 Finance Committee held on 5 April 2017.  
004.02 Planning Committee held on 20 February, 20 March and 3 April 2017.  
004.03 Parish Council meeting held on 20 March 2017.
- 18/005 To receive the County Councillor's Report.
- 18/006 To receive the District Councillor's Report.
- 18/007 To receive the Parish Clerk's Report - Appendix A attached.
- 18/008 Memorial Hall Field Working Party (MHFWP) update.
- 18/009 Village Centre Working Party (VCWP) – report from Chair.
- 18/010 Village Hall management – to receive a report from the Parish Clerk about possible changes.
- 18/011 Matters for future agendas.

Next meeting: Monday 15 May 2017 at 20.00.



Philip Collings  
Parish Clerk

**Appendix A**  
**SONNING COMMON PARISH COUNCIL**  
**Parish Clerk's Report to the meeting on 24 April 2017**

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. Seeking action from OCC Highways.	Clerk	Clerk	OPEN
A	New vandalism problems in Play areas reported to TVP and being dealt with.	Deputy Clerk	Deputy Clerk	OPEN
A	Electricity poles in Wood Lane. No news at present.	Clerk	Clerk	OPEN
A	Village Hall Car Park – work to finish by 31 March.	Clerk	Clerk	CLOSED
A	SODC to reinstate litter bin at corner Ashford Ave and Reade's Lane and investigating replacement of lamppost mounted ones.	Deputy Clerk	Deputy Clerk	OPEN
A	New noticeboard – site identified.	Clerk	Clerk	OPEN
B	MHF Working party – office supporting this long term activity. VAT expertise obtained.	17/079	Deputy Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Tree Working Party being supported	Deputy Clerk	Deputy Clerk	OPEN
B	Allotments. One plot becoming vacant.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Parking in Pages Orchard and Ashford Avenue. To be considered under Other Projects work. Likely cost >£50K	15/082	Clerk	OPEN
C	Village Hall – changes to management being addressed with SCVHMC and legal advisers.	Clerk	Clerk	NEW
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



**Philip Collings**  
**Parish Clerk**