

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 11 July 2016 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 17/041 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 17/042 Public Question Time under Section 30 of Standing Orders.
- 17/043 Co-option of a new Member – Mr Anthony T'Anson has volunteered to be co-opted to fill one of the current vacancies. He will be present to discuss the matter prior to members voting on the matter.
- 17/044 To review the Police Report previously circulated.
- 17/045 To approve the Minutes of previous meetings:
- 045.01 Finance Committee meeting held on 6 June 2016.
 - 045.02 Planning Committees held on 13 and 27 June 2016.
 - 045.03 Parish Council meeting held on 13 June 2016.
- 17/046 To receive the County Councillor's Report.
- 17/047 To receive the District Councillor's Report.
- 17/048 To receive the Parish Clerk's Report - Appendix A attached.
- 17/049 Neighbourhood Development Plan: Mr Greenwood will update members on the latest position.
- 17/050 To delegate council powers to the Finance Committee during August.
- 17/051 Update on request for a volunteer as Primary School Governor.
- 17/052 Memorial Hall Field Working Party: To authorise the creation and membership of a new working party to guide and oversee the development of sports and recreation facilities on SON3 now known as Memorial Hall Field.
- Membership proposed at the initial meeting of interested parties is: Alan Gibbon (Kidmore End War Memorial Hall and Resident); Anthony T'Anson (Resident or SCPC member); Chiltern End Governor (tba to represent Chiltern Edge School); Diana Pearman (NDPWP/Resident); Leigh Rawlins (SCPC member, Resident and NDPWP); Philip Collings (SCPC Responsible Finance Officer); Ros Varnes (Resident and Deputy Parish Clerk). The Working Party must elect a chairperson at its first meeting and will be able to co-opt additional members as it sees fit. It will not have authority to commit to any expenditure without prior approval from the Finance Committee and/or the full Council as appropriate. Its full terms of reference will be put to the next meeting of the Council for approval.
- 17/053 Matters for future agendas.

Next meeting: Monday 12 September 2016 at 20.00.



Philip Collings
Parish Clerk

Appendix A

SONNING COMMON PARISH COUNCIL Parish Clerk's Report to the meeting on 11 July 2016

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

| | Summary | Source | Resp. | Status |
|---|--|---------------|--------------|---------------|
| A | Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete. | 12/16a | Clerk | OPEN |
| A | Hedges – work being authorised for PC hedges to be cut. | 13/070 | Clerk | OPEN |
| A | Knotweed outside and on land inside 33/35 Peppard Road. No change. | Mr Jones | Clerk | OPEN |
| A | Annual formal play area inspections completed. Resulting work being planned and costed. | Deputy Clerk | Deputy Clerk | OPEN |
| A | Electricity poles in Wood Lane. New contractor is still investigating. | Clerk | Clerk | OPEN |
| A | Litter bins. Four installed and eight more delivered for installation in July. | Deputy Clerk | Deputy Clerk | OPEN |
| B | Allotments. No vacant plots. | Clerk | Clerk | OPEN |
| B | Register of Interests – Individuals must maintain own information. | 12/46 | Cllrs. | OPEN |
| B | Parking in Pages Orchard and Ashford Avenue. Still seeking quotes. Likely cost >£50K | 15/082 | Clerk | OPEN |
| C | Informal request for council to provide a member of Governors of SC Primary School. | Ros Varnes | Deputy Clerk | OPEN |
| C | Neighbourhood Development Plan. Awaiting work to respond to examination as required. | Clerk | Deputy Clerk | OPEN |
| C | Document standards. Work being done to standardise and index properly as part of developing an operational manual. | Clerk | Clerk | OPEN |
| C | Data Protection Act and individual Councillors. Please discuss with the Clerk individually. | Clerk | Clerk | OPEN |

