

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 16 June 2014 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 15/026 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 15/027 Public Question Time under Section 30 of Standing Orders.
- 15/028 To review the Police Report previously circulated.
- 15/029 To ratify the Minutes of the Finance Committee meeting held on 4 June 2014
- 15/030 To approve the Minutes of previous meetings:
 - 020.01 Planning Committee held on 19 May 2014.
 - 030.02 Parish Council meeting held on 19 May 2014.
- 15/031 To receive the County Councillor's Report
- 15/032 To receive the District Councillor's Report
- 15/033 To receive the Parish Clerk's Report - Appendix A attached
- 15/034 Neighbourhood Development Plan progress: Mr Greenwood will inform of the present situation.
- 15/035 Skatepark project: Mrs Lewis will report on the current situation and seek authority to enter contract when monies are sufficient.
- 15/036 Village Hall Insulation. Three quotations have been received to install acoustic and thermal insulation under the main ceiling at costs within the budget provision. There is also a request to include a lighting bar as part of the works. Details will be circulated separately before the meeting which will be asked to authorise the expenditure.
- 15/037 To receive a report on the Internal Audit carried out on 11 June and to review and approve the Annual Return and the Year End Accounts. Documents will be circulated on 12 or 13 June.
- 15/038 33/35 Peppard Road. Update and discussion of possible next steps.
- 15/039 Matters for future consideration.

Next meeting: Monday 21 July 2014 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 16 June 2014

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Car park flooding. Still awaiting Co-operative's plans for a longer term solution.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Progress may be imminent.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed – need to clear hedge outside and land inside 33/35 Peppard Road. Buck being passed by all. See item 15/038.	Mr Jones	Clerk	OPEN
A	Clearance – successful first visit by Community Payback to clear much of Baskerville Rd play area and Scout Hut hedges. Follow up arranged for 7 July. Valuable free service.	Clerk	Clerk	OPEN
A	Corner of Wood Lane and Green Lane –Application now received to build there.	Clerk	Clerk	OPEN
A	Year-end work. Internal Audit scheduled for 11 June.	Clerk	Clerk	OPEN
A	Additional office – work progressing to make this ready.	Clerk	Clerk	OPEN
B	Allotments. All are let. Total arrears of £25 being pursued.	Clerk	Clerk	OPEN
B	Private hedges – featured on next Parish Page – results awaited.	Chairman	Clerk	CLOSED
B	Village Hall insulation and acoustics. See item 15/036.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – awaiting agreement on future use of the site. .	Clerk	Clerk	OPEN
B	Skatepark – supporting fundraising and project activity.	SPWP	Clerk	OPEN
C	Neighbourhood Development Plan. NDP website significantly enhanced already with phase 2 in progress. General support work continuing for next phase.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
D	Boundary review – 139 supportive and one opposing card received in the office and forwarded to CGR team. Know of many more who sent cards directly or emailed. Total likely to have exceeded 200. Proposals to be published on 9 July with SODC agenda for 17 July.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk