

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 11 September 2013 at 19.30.

Present: Mr Jones, Mrs Phillips-Tilbury and Mr Kedge.

As a result of absences it was proposed and resolved that Mrs Phillips-Tilbury should chair the meeting.

F13/165 Apologies for absence: Mr Stoves, Miss Hunt, Mr Greenwood.

F13/166 Declarations of Interest: None

F13/167 Public Question Time: No members of the public present.

F13/168 Reconciliation of Accounts as at 31 August 2013 - presented and approved.

F13/169 Review of Financial Information 31 August 2013 - presented, reviewed in detail and approved.

F13/170 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

AUGUST 2013 DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201314-095	UB0032	S Fox 18/8)	133.00	PC	AM = Allotments Mgr
201314-096	3372	Playsafety Ltd	277.20	LC	CT = Contract
201314-097	3373	Bennetts Tree Care	170.00	PC	FC = Finance Committee
201314-098	3374	TenSevenNine	480.00	PC	LC = Legal compliance
201314-099	3375	Henley Standard	430.20	PC	LG = LGA 1972
201314-100	3376	Sutcliffe Play Ltd	322.08	LC	PC = Parish Clerk
201314-101	3377	Hags Smp Ltd	128.40	LC	RFO = Parish Clerk as RFO
201314-102	3378	Clifton Ingram Llp	600.00	RFO	NP = Neighbourhood Planning
201314-103	3379	OPFA	50.00	CT	YY/NNN = Minute number
201314-104	3380	R Smith	115.00	PC	
201314-105	3381	R Watson	170.00	PC	
201314-106	3382	Power Inspired	192.88	RFO	
201314-107	3383	Petty Cash	50.00	RFO	
201314-108	UB0033	BCB Ltd	660.00	CT	
201314-109	UB0034	JJC Electrical	144.48	PC	
201314-110	UB0035	Place Studios	4,503.66	NP	
201314-111	UB0036	BDWillis	1,375.00	PC	
201314-112	UB0037	Influential Computers	78.00	RFO	
201314-113	UB0038	Bowak Ltd	47.99	RFO	
201314-114	UB0039	Grundon Ltd	93.72	CT	
201314-115	UB0040	Street cleaner wages	724.70	CT	
201314-116	UB0041	Deputy Clerk	427.24	CT	
201314-117	UB0042	Clerk Salary	893.93	CT	
201314-118	UB0043	HMRC	762.15	CT	
201314-119	UB0044	OCC LGPensions	485.99	CT	
201314-120	UB0045	Alto Card Top up	275.00	RFO	
Total payments			13,590.62		

F13/171 Requests for grant donations: Mrs Phillips-Tilbury asked that a request for a grant of £750 to the Village Gardeners be considered for submission to the full council on 16 September. The proposed uses of these funds were discussed and it was resolved to support the proposed grant to council.

F13/172 Review of phone and broadband costs. The RFO sought agreement to explore the options open to reduce broadband and telephone costs and if appropriate to agree terms with a new supplier. This was approved with a suggestion that it may now be the time to acquire a second telephone line.

F13/173 Matters for future consideration.

The meeting closed at 20.20.

Date of next Meeting: Wednesday 9 October 2013 at 19.30

Chairman: ..... Dated: .....