

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held on Wednesday 4  
December 2013 at 19.30.

Present:

Mr Stoves (Chairman); Mr Greenwood; Mr Jones; Mr Kedge and Mrs Phillips-Tilbury

F13/193 Apologies for absence: Miss Hunt

F13/194 Declarations of Interest: None

F13/195 Public Question Time: None

F13/196 Reconciliation of Accounts as at 30 November 2013 – Account at Unity trust Bank was presented and approved. NatWest statement was not available due to their IT problems and will be reviewed in January.

F13/197 Review of Financial Information 30 November 2013 - presented and approved.

F13/198 Accounts to be presented for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

NOVEMBER 2013 DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201314-158	3397	Office Depot	51.77	RFO	AM = Allotments Mgr
201314-159	3398	Petty Cash	80.00	RFO	CT = Contract
201314-160	3399	Village Gardeners	116.36	14/065.02	FC = Finance Committee
201314-161	3400	RSmith	880.00	RFO	LC = Legal compliance
201314-162	3401	Henley CAB	100.00	FC	LG = LGA 1972
201314-163	3402	C&D Security	78.00	PC	PC = Parish Clerk
201314-164	3403	Royal British Legion	75.00	LG S137	RFO = Parish Clerk as RFO
201314-165	3404	B Dobson	52.80	NP	NP = Neighbourhood Planning
201314-166	3405	SCVHMC	378.00	CT	YY/NNN = Minute number
201314-167	3406	Xplor	300.00	RFO	
201314-168	UB0070	AIWindow Cleaning	8.50	RFO	
201314-169	UB0071	Grundon Ltd	93.72	CT	
201314-170	UB0072	Hobs Reprographics	122.40	NP	
201314-171	UB0073	BDWillis	245.00	PC	
201314-172	UB0074	BCB grass cut	660.00	CT	
201314-173	UB0075	Influential Computers	78.00	RFO	
201314-174	UB0076	Bowak	80.19	PC	
201314-175	UB0077	mhp internet	18.00	RFO	
201314-176	UB0078	Rialtas	128.40	CT	
201314-177	UB0079	Street cleaner wages	463.00	CT	
201314-178	UB0080	H Lewis	193.50	NP	
201314-179	UB0081	Deputy Clerk Salary	900.08	CT	
201314-180	UB0082	Clerk Salary	943.16	CT	
201314-181	UB0083	HMRC	2,063.14	CT	
201314-182	UB0084	OCC LGPensions	203.02	CT	
Total payments			£8,260.27		

F13/199 Virements: Budget transfers as discussed at the previous meeting were confirmed.

F13/200 Budget and Precept: The RFO presented details of the anticipated outturn for the current financial year and a proposed budget for 2014/15 taking into account known requirements for project expenditure. After a considerable discussion it was resolved to recommend to the next full council meeting that the Precept for 2014/15 should be set at £99,000 so that these important activities can be funded. The RFO will prepare and circulate a brief before that meeting.

F13/201 Matters for future consideration.

Meeting closed at 20.30.

Next Meeting: Wednesday 8 January 2013 at 19.30

Chairman: .....

Dated: .....