

# Members are summoned to the meeting of Sonning Common Parish Council

On Monday 21 January 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.  
Public and Press are welcome to attend

## AGENDA

- 13/126 Apologies for absence
- 13/127 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 13/128 Public Question Time under Section 30 of Standing Orders
- 13/129 To receive the Police Report
- 13/130 To ratify the Minutes of the Finance Committee meeting held on 5 December 2012
- 13/131 To approve the Minutes of previous meetings:  
131.01 Planning Committees held on 10 and 17 December 2012  
131.02 Parish Council meeting held on 17 December 2012
- 13/132 To receive the County Councillor's Report
- 13/133 To receive the District Councillor's Report
- 13/134 To receive the Parish Clerk's Report - Appendix A attached.
- 13/135 **Budget and Precept:** The Budget for 2013/14 as approved by the Finance Committee and the resulting Precept will have been be circulated by the RFO. The following motions will be put:  
**135.01** To approve the proposed Income budget section and total excluding the Precept.  
**135.02** To approve the proposed Administration budget section and total.  
**135.03** To approve the proposed Footpaths and Highways budget section and total.  
**135.04** To approve the proposed Provisions Budget section and total.  
**135.05** To approve the proposed Amenities budget section and total.  
**135.06** To approve the proposed policy change from holding a cash reserve of 50% of the current precept to one of holding £30,000 subject to an annual review.  
**135.07** To approve the proposal to build a reserve fund by setting aside 20% of each previous year's Precept in anticipation of future project needs.  
**135.08** To approve the resulting 2013/14 Precept demand to be sent to SODC.
- 13/136 Triathlon 2013 Route: Mr Stoves will update the meeting with the latest news.
- 13/137 Parish Council Logo: Members' views will be sought on whether to progress this matter.
- 13/138 Rollerpark progress: Mrs Lewis will advise on progress being made and plans.
- 13/139 Matters for future consideration.

The next Meeting will be on Monday 18 February 2013 at 20.00.



Philip Collings  
Parish Clerk

**Appendix A**  
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**SONNING COMMON PARISH COUNCIL**

**Parish Clerk's Report to the meeting on 21 January 2013**

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Owners still preparing development options.	Clerk	Clerk	OPEN
A	Co-op car park. Car counter and display still causing small problems with plan to fix. Awaiting progress of sorting out drains.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Allotments – Fencing tenders received and order issued for a cost of £7,268.00 – below budget. Part of saving to be used to obtain 60 tons of road planings to raise car park level to stop flooding. Clearance works progressing well.	12/113	Mr Stoves + Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut. Other areas to be pursued over the autumn.	13/070	Clerk	OPEN
A	New Dog bin site agreed by Butchers Arms. Bin being sourced.	Mrs Diwell	Clerk	OPEN
A	Yellow Lines – having some effect but seem to be invisible to a certain class of driver.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Roller Park – Invitations to Tender issued by Linda Collison. Fundraising to get going.	RPWP	Deputy Clerk	OPEN
C	Budget and precept options agreed with Finance Committee. For approval – see agenda above.	RFO	RFO	OPEN
C	Neighbourhood Development Plan. This remains a significant workload on the office but coping.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy completing their portfolios to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Winter works. It is hoped that we are now fully prepared even for a situation such as: 'And now there came both mist and snow, and it grew wondrous cold: and ice, mast-high, came floating by, as green as emerald. And through the drifts the snowy clifts did send a dismal sheen: Nor shapes of men nor beasts we ken--the ice was all between. The ice was here, the ice was there, the ice was all around.....'	Mr Jones + Clerk	Mr Jones + Clerk	OPEN



**Philip Collings**  
Parish Clerk