

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 16 September 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 14/052 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 14/053 **Public Question Time under Section 30 of Standing Orders**
- 14/054 **To receive the Police Report**
- 14/055 **To ratify the Minutes of Finance Committee meetings of 10 July and 7 August 2013**
- 14/056 **To approve the Minutes of previous meetings:**
 - 056.01 Planning Committees held on 8 July and 19 August 2013
 - 056.02 Parish Council meeting held on 15 July 2013
- 14/057 **To receive the County Councillor's Report**
- 14/058 **To receive the District Councillor's Report**
- 14/059 **To receive the Parish Clerk's Report - Appendix A attached**
- 14/060 **Annual Return (External Audit) 2012/13:** Council is asked formally to approve and accept this annual return with the external audit certificate and report stating that there are no matters giving cause for concern.
- 14/061 **Neighbourhood Development Plan progress:** Mr Greenwood will inform of the present situation and upcoming activities including the status of the Chiltern Edge School site.
- 14/062 **Skatepark progress:** Mrs Lewis will advise on progress and forthcoming activities.
- 14/063 **Margaret Allwright Way Hedge.** To seek members' views on the advisability of removing this hedge and replacing it with a flower bed to avoid the ongoing cost (c.£1500 per annum) of cutting the hedge.
- 14/064 **Brinds Copse:** To seek members' views pursuant to the discussion held on 15 July (14/051).
- 14/065 **Matters for future consideration.**
- 14/066 **Personnel matters.**

Next meeting: Monday 21 October 2013 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 16 September 2013

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Suggestion for development received for discussion.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Audits. External audit completed without any qualification.	Clerk	Clerk	CLOSED
A	The site between Hazel Gardens and Wood Lane Close has been fenced.	Clerk	Clerk	CLOSED
A	The new bus stop has been installed by Essex Way.	Clerk	Clerk	CLOSED
B	Allotments gate to paddock to be installed on 13 September.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – awaiting agreement on future use of the site. Work has been authorised to clear bushes and trees from rear of garage block.	Clerk	Clerk	OPEN
B	Skatepark – supporting fundraising.	SPWP	Clerk	OPEN
B	CCTV – cameras about to be installed.	13/102	Mr Jones +Clerk	CLOSED
C	Working with Mr Stoves & Mr Kedge to review public participation at meetings.	Clerk	Clerk	OPEN
C	Deputy Clerk. Ten applications already received for this post. Interviews to be scheduled.	Clerk	Chairman + Clerk	OPEN
C	Neighbourhood Development Plan. Support work continuing for next phase.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk completing portfolio to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk