

## Minutes of the meeting of Sonning Common Parish Council held on Monday 10 September 2012 at 20.00 hrs in the Village Hall.

Present: Mr Kedge (Chairman); Mr Stoves; Mr Greenwood; Mr Fort; Miss Hunt; Mr Jones; Ms Noble; Mrs Phillips-Tilbury and Mr Reynolds.  
No members of the public attended.

- 13/058 Apologies for absence: Mrs Lewis; Mrs Diwell
- 13/059 Declarations of Interests by Members on Agenda Items: None.
- 13/060 Public Question Time under Section 30 of Standing Orders: None.
- 13/061 Co-option of a new Councillor. Mr L Rawlins presented himself for questioning, the Clerk having previously circulated his briefing note. A number of questions were asked of him after which a ballot was taken which showed his candidature to have unanimous support. He was therefore declared appointed, signed his Declaration of Acceptance of Office and joined the meeting.
- 13/061.1 Motion not requiring notice – appointment of part time Deputy Parish Clerk. Mr Kedge advised that following Finance Committee resolution F13/045 the post had been advertised. Ms Linda Collison Parish Clerk to Rotherfield Peppard (the only applicant) had been interviewed by a panel consisting of Mr Kedge, Mr Greenwood, Mr Stoves and the Parish Clerk. The panel was unanimous in wishing to appoint Ms Collison subject to approval by the Parish Council which was now being sought. It was resolved unanimously to authorise the appointment and to agree contractual terms with Ms Collison as soon as possible.
- 13/062 Minutes of the Finance Committee meeting held on 8 August 2012 were presented and ratified.
- 13/063 Minutes of previous meetings:  
063.01 Planning Committees held on 16 July, 6 August and 29 August 2012 were all presented and individually approved.  
063.02 Parish Council meeting held on 16 July 2012 were presented and approved.
- 13/064 County Councillor's Report: Councillor Viney had sent her apologies and an information note that was circulated that covered: The implementation of Individual Electoral Representation; Turning the tide on Rogue Traders in Oxfordshire; Update on Primary School rolls and first choice places (86%).
- 13/065 District Councillor's Report: Councillor Harrison was not present.
- 13/066 Parish Clerk's Report: Noted.
- 13/067 External Audit report: It was resolved unanimously that Annual Return be approved and accepted.
- 13/068 Naming of new development: After discussion it was agreed that the name being used in marketing, Maple Wood, should not be used due to possible confusion with Maple Close. The Parish Clerk was instructed to suggest four possibilities to SODC: Gardeners Way – in recognition of the work done by our Village Gardeners volunteers; The Triangle – reflecting the shape of the site; Nuffield Close or Way – recognising the centenary Lord Nuffield (William Morris) launching the 'Bullnose' Morris car in 1912; 201 to 207 Kennylands Road – to keep the numbering of the old site.
- 13/069 Allotment Rentals: Mr Stoves outlined the thinking that is going in to making significant improvements to the Allotments site in the coming year that will be to be brought to Council for funding. It was resolved that as tenants were advised last year that a rise in whole plot annual rentals from £20 to £25 was likely this should now be confirmed with tenants encouraged to participate in planning the improvements.
- 13/070 Roadside hedges: The problem of increasing hedgerow encroachment on the highways was discussed at some length. As Allotments Manager the Parish Clerk is authorised to commission the cutting of the hedges outside the site. It was resolved that in other areas landowners should be formally notified of the need for cutting back and that if they fail to get the work done the Parish Council will get it done and invoice them for the cost.

- 13/071 Neighbourhood Plan: Mr Greenwood described the immense amount of work already done by the NPWP and the significant amount still to come. The response in completing the various types of survey has been very gratifying with 120+ Site surveys completed. The SODC housing distribution under the Core Strategy is beginning with a workshop on 20 September at which SCPC will be fully represented. Prior to that, the fourth major public Design Day will be held on 15 September with a focus on site selection and allocation. The Housing Needs Survey and the Business Survey have been distributed. The NPWP is pleased with the interest and response shown by residents and will try to use this enthusiasm to bring in more local expertise as appropriate. Mr Kedge moved a vote of congratulation to the NPWP for its work to date which was supported unanimously.
- 13/072 Rollerpark progress: Mr Stoves advised that over 30 young people and a number of parents attended the open day on 1 September which is to be followed by formal requests to tender from a number of suitable qualified companies.
- 13/073 Police Report: The Chairman passed round an email from PCSO Colin Boyes which gave a reassuring picture of matters in the Village. Mr Kedge remarked on how much the work and enthusiasm of PCSO Boyes and his colleagues was appreciated.
- 13/074 Matters for future consideration.  
 Mr Kedge placed on record that he had written a congratulatory note to the Head at Chiltern Edge School after the posting of their results.  
 Mr Greenwood opined that in looking ahead to facilities needed in the Parish consideration should be given to outdoor fitness equipment suitable for adults of all levels of ability or disability. To be taken up in planning for 2013/14.

The meeting closed at 21.00

The next Meeting will be on Monday 15 October 2012 at 20.00.

Chairman: ..... Dated: .....